



NEHRU COLLEGE OF ENGINEERING AND RESEARCH CENTRE

(NAAC 'A' Accredited)

(Approved by AICTE, Affiliated to KTU, Kerala)

INTERNAL QUALITY ASSURANCE CELL –NCERC



MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL 32nd (IQAC) MEETING AC.YR.2022-23

Agenda-

1. Discussion on action points arising out of the previous meeting
2. Introduction of New UG program- preparedness for inspections
3. Preparedness for commencement of classes – Academic Yr.2022-23
4. AQAR submission – further suggestions
5. Internal Audit –ODD semester 2022-23
6. National /International conference- Academic yr.2022-23 preparations
7. Research & Development activities.
8. KTU – funded seminars
9. Seminar – NAAC funded
10. Any other matter with the permission of the chair.

Board Room, Aryabhata

Date:16th August 2022

Time – 11:30AM

IQAC Members

- | | |
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| 1. Prof.(Dr.)Ambikadevi Amma T-Chairperson IQAC | 10. Ms.Deepa A-Member Internal |
| 2. Dr.Sobha Manakkal-Director IQAC | 11. Dr.N Shankar- Member Internal |
| 3. Mr.David E-Cordinator IQAC | 12. Mr.Vipin K M-Member Internal |
| 4. Mr.M.Srinivas-Management Representative | 13. Mr.Santhosh K-Parent Representative |
| 5. Mr.R.Ambikadas-Senior Administrative Officer | 14. Mr.P Sivanandan- Industry Representative |
| 6. Ms.Vini Unnikrishnan-Local society Representative | 15. Ms.Ambika S-Member student |



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7. Mr.Ragesh P R-Alumni Representative	16. Mr.Sabarish C S -Member Internal		
8. Mr.P Sivanandan-Professional Body Representative	17. Mr.Maheswaran K-Member Internal		
9. Mr. Hari S-Industry Representative	18. Ms.Sajitha A S-Member Internal		
	19. Ms.Thushara K M -Member Internal		
The meeting began at 11:30am. Principal welcomed all the members of IQAC and the new members were introduced before the committee. She requested Dr.Sobha Manakkal, Director IQAC to go ahead with the proceedings			
Director IQAC started the presentation by listing the action taken report (ATR) of previous meeting. The minutes and ATR of previous meeting was passed			
Sl.no	Item	Action by	Target date
1.	Meeting reviewed the preparations made by the college for the newly introduced UG program in the department of CS. - Artificial Intelligence and Machine Learning. The arrangements for AICTE/KTU inspections are to be made	IQAC	August/September 2022
2.	Meeting reviewed the faculty appointments needed for the newly introduced program and was found appropriate	For information	-
3.	Meeting reviewed the preparations for the forthcoming ODD semester and the dates for class commencement (UG and PG). i. Timetable work was found in progress ii. Academic Calendar preparation in progress iii. Question paper preparation – two sets for each internal	i. Timetable committee ii. Principal Office iii. Faculty members	i. August 25 th 2022 ii. Sept.12 th 2022 iii. Sept. 20 th 2022



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	examination		
4.	Principal informed faculty team to ensure timely submission of question papers from their departments for better scrutiny.. The format need to be changed accordingly	IQAC	Immediate
	Question papers should be prepared as per university norms and as prescribed by the syllabus		
5.	The results of NBA inspection were announced in the meeting. UG programs (Computer Science and Mechatronics)-Accredited for three years -(Academic years 2022-2023 to 2024-2025)-up to 30-06-2025	For information	-
6.	IQAC reviewed the results of NBA Inspection and marks allotted for each department criteria wise. It was decided to have more emphasis on academic results, research and consultation for improving the programs	Departments/IQAC	As needed
7.	Decided the dates for Internal audit – ODD semester 2022-23 as i. First internal Audit – November 7 th -10 th -2022 ii. Second Internal audit – December 16 th -18 th 2022	IQAC	i. November 7 th -10 th ii. December 16 th -18 th
8.	Reviewed the status of conferences 2022-23and finalized the dates i. National Conference – November -24 th -25 th 2022		i. ECE (with support from CSE)



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	ii. International Conference –May 25 th -26 th 2023	ii. ME(With support from MTR)	
9.	Reviewed the status of KTU funded FDP for 2022-23 i. Recent Trends of AI in Biomedical Engineering ii. Social Entrepreneurship Management iii. Innovative Facets of Internet of things(IoT) iv. IoT Applications in smart grids	i. Prof. Neethu.M.-MTR dept. ii. Dr.R.Suriakala-MBA dept iii. Prof.P.Rajkumar -EC dept iv. Dr.Sobha Manakkal(EC dept)	Approved – Dates to be finalized To be conducted on or before April 30 th 2023
10	Reviewed the status of NAAC funded FDP for 2022-23 Role and Reach of National Educational Policy (NEP) – 2020 in Technical Education-approved by NAAC	IQAC	December 15 th 2022
11	Reviewed the status of AQAR submission –	IQAC/NAAC coordinators	Ready for submission August 31 st 2022
12	Suggested to introduce the SEED money scheme for Under graduate projects. Proposal to be submitted through Research wing.	IQAC/Research wing	September 12 th 2022
MEETING CONCLUDED WITH THE THANKS GIVING FROM IQAC COORDINATOR			

IQAC DIRECTOR

PRINCIPAL NCERC